

Warner Township Budget Hearing Meeting
March 5, 2025
Minutes

Meeting was called to order at 7:00 p.m.

Pledge of allegiance

Roll call: Present- Sarah Kitchen, Pam Zaremba, Rob Herman Laurie Bingham.

Absent: 1

Guest: 5

Budget Hearing meeting was called to order at pm 7:00 by S. Kitchen.

Mileage will be paid at the current state rate for out of township business.

Board of Review: members will be paid \$17.000 per hour.

Election: Inspectors will be paid \$17.00 per hour, straight time. Chairperson will be paid \$19.00 per hour. Any inspector traveling outside of the township will be paid mileage.

Banking: Will be done at Huntington Bank, Huntington Securities and Horizon Bank. Tax money will be deposited a minimum of two time per month.

Tax Receipts: Will only be given upon request with a self-addressed stamped envelope.

Hourly Labor: Will be paid at \$20.00 per hour straight time and time and a half for over time (over 40 hours per week.)

Township bid Notices: Will be published in the Antrim Review, Herald Times and on the township website.

Public Notices: will be published in the Antrim Review and on the township website when required.

Per Diem and Expenses: paid to a board member should be approved beforehand at a meeting if all possible, unless knowledge of and the actual date of the meeting is between meetings. Per diem and expenses cover attendance at meetings and seminars, not covered by statutory duty. The rate will be \$17.00 per hour, plus mile and transportation.

Joint meetings: will be paid a rate of \$85.00 per meeting.

Special meetings: will be paid a rate of \$85.00 per meeting.

Monthly Stipend: The Treasurer and Clerk will receive a monthly stipend for phone, internet and mileage to and from Post office and banks.

A 3% increase will be applied to all board members wages.

A 3% penalty will be charged on taxes paid after the due date until turned over the County Treasurer. The budget was discussed and adopted. A copy is included in the minutes.

P. Zaremba made a motion to approve the proceeding rate and policies. Supported by R. Herman.

Motion made by S. Kitchen to adjourn the meeting, Supported by R. Herman.

Meeting adjourn at 7:13

Respectfully submitted by
Pamela Zaremba, Clerk

